

Energy Assistance Programs Eligibility Requirements

To receive assistance,
you **MUST** bring:

1. Verification of **ALL** income, from **ALL** sources for last month for:
 - ~ **ALL** household members 18 years and over
 - ~ Children who receive governmental benefits and/or child support
 - ~ Adults who receive governmental benefits
2. Social Security **CARDS** and dates of birth for **ALL** household members (please provide birth certificates **ONLY** for children five and under)
3. Photo ID for head of household (person applying)
4. Most recent power bill.

WHAT IF YOU.....

Question: Are not working?

Answer: Provide one of the items listed in the Sources of Income box below

Question: Are missing a check stub?

Answer: Obtain gross income from job for last month, signed by supervisor or Human Resource personnel with phone number

Question: Are married and don't work, but your spouse does?

Answer: Provide one of the items listed in the Sources of Income box below for you **AND** ALL check stubs for last month for your spouse.

Question: Have a child in the home that has reached age 18?

Answer: Provide one of the items listed in the Sources of Income box below for your child

Question: Have applied for disability and haven't been approved?

Answer: Provide one of the items listed in the Sources of Income box below
OR letter verifying you have applied for disability

Question: Applied for disability and were denied?

Answer: Provide one of the items listed in the Sources of Income box below

Question: Are not working and only income is your child's social security, SSI, or child support?

Answer: Provide one of the items listed in the Sources of Income box below for you **AND** verification of your child's monthly income

Sources of Income

(please provide **ONE** of the following for each adult)

1. Updated Tenant Data Sheet from Housing Authority
2. Letter from church pastor/religious official on church letterhead verifying income for adult(s) in home
3. Notice of Action form (mailed from DHR)
4. Letter/form from a case/social worker/doctor's office verifying income for adult(s) in home
5. Bank statement showing social security/SSI direct deposit for current year
6. **ALL** employment check stubs for **LAST** month
7. Unemployment letter indicating weekly benefits amount
8. Verification from school personnel that child is unemployed (school schedule is not verification of income, only enrollment) and still enrolled in school
9. Letter from attorney verifying pending disability application
10. Verification from Social Security Administration of unemployment